

D1 TBU/OTBU Benevolent Fund Guidelines

1. The District 1 TBU/OTBU benevolent fund is available to provide assistance to active members who find themselves in extreme financial need due to a prolonged illness, an accident, or an extreme emergency.
2. The benevolent fund can provide an active member up to a maximum of \$500 in a Federation year.
3. A member may access this benevolent fund only once per Federation year.
4. Unused funds on that budget line, will carry forward to the following year, up to a maximum of \$2000 on the benevolent budget line.
5. The total amount available for all benevolent fund requests during the Federation year shall not exceed the amount allocated in the approved T/OTBU budget line for that Federation year.
6. The benevolent fund request form shall include the applicant's name, address, personal email, phone, school, amount requested, and an explanation as to the nature of the request.
7. Benevolent fund requests shall be made by, or on behalf of, the member affected, to the bargaining unit president.
8. All benevolent fund requests shall be decided upon by a committee composed of 3 members:
 - a. President
 - b. 2 additional members of TBU council, elected at the AGM for a 1 year term
9. Upon approval, benevolent funds will be provided to the member as soon as possible.
10. Notice shall be provided at the next T/OTBU council meeting that benevolent funds were allocated, but shall not mention the member's name or identifying details.